

## Making the switch to better banking today!

At Pendleton Community Bank, we want you to experience banking at its best, so we've made it even more convenient to switch your accounts.

# 1

### Open a PCB Account.

Open your Pendleton Community Bank Account by visiting any financial center location or by opening your account online on [www.yourbank.bank](http://www.yourbank.bank).

# 2

### Redirect your automatic payments.

Use our "Automatic Debit Change Form" and "Direct Deposit Change Form" to redirect your automatic payments.

# 3

### Close your old account.

Now you're ready to switch. Fill out the "Account Closure Request Form" to instruct your old bank to close your account. The bank will send a check to Pendleton Community Bank for deposit into your designated account.

# Direct Deposit Authorization

You can use your keyboard to fill out this form online, or you can print the form and complete it by hand.

Use this form to authorize your employer, retirement and pension funds, or any other agency to deposit your payment directly into your Pendleton Community Bank account. Use one form for each direct deposit.

## Notification of Direct Deposit Authorization Change

Company or Employer:

Address:

City, State, Zip:

Phone Number:

Employee ID:   
*(if applicable)*

Effective immediately, please deposit the net amount of my check to my Pendleton Community Bank account. I authorize (name of depositor)  to automatically deposit funds into the account below. This authorization shall remain in place until I have submitted a new authorization, or until this authorization is changed or revoked by me in writing.

Place an X next to your desired option.

**Net amount to Pendleton Community Bank CHECKING**  
Account #  Routing #

**Net amount to Pendleton Community Bank SAVINGS**  
Account #  Routing #

Signature:  Date:

Name:

Address:

City, State, Zip:

Phone Number:

## Direct Deposit Checklist:

Use this list to remember all your direct deposits you need to transfer. These are the most common direct deposits.

- Payroll
- Investments
- Retirement Plans
- Social Security



# Automatic Withdrawal Authorization

You can use your keyboard to fill out this form online, or you can print the form and complete it by hand.

Use this form to authorize a change to any automatic payment, deductions, or withdrawals from your account. Use one form for each automatic withdrawal. Or, many companies and agencies make it easy to change your account on record online on their website.

## Notification of Withdrawal Authorization Change

Name of Company:

Account Number:

Payment Amount:

Address:

City, State, Zip:

Phone Number:

Please **change** my automatic withdrawal from the following account:

Financial Institution:

Account #  Bank Routing #

Please make all **future** automatic withdrawals from the following account:

Financial Institution: **Pendleton Community Bank**

Account #  Bank Routing # **051504254**

*Thank you very much.*

*This authorization will remain in effect until I have submitted to you a new authorization, or until you have been notified by me in writing that this authorization has been changed or revoked.*

Signature:  Date:

Name:

Address:

City, State, Zip:

Phone Number:

## Automatic Withdrawal Checklist:

Use this list to remember all your automatic payments you need to transfer. These are some of the most commonly used automatic payments.

- Home Mortgage
- Auto Loans
- Utilities
- Insurance
- Cable/Internet
- Gym/Club Memberships
- Credit Cards
- Investments
- Subscriptions
- Charity Donations

# Account Closure Authorization

You can authorize your remaining balance to be deposited automatically to your new Pendleton Community Bank account(s) or paid by a check forwarded to your mailing address.

Use this form to authorize a change to any automatic payment, deductions, or withdrawals from your account. Use one form for each automatic withdrawal. Or, many companies and agencies make it easy to change your account on record online on their website.

## Notification of Account Closure Authorization

### To Whom It May Concern:

Financial Institution:

Address:

City, State, Zip:

### Please close my account:

Account Number:  Primary Owner:

Address:

City, State, Zip:

### Please send the remaining balance to:

Place an X next to your desired option.

Please deposit directly to my new account at Pendleton Community Bank.  
Account #  Routing #

Please forward me a check to my address listed below.

Primary Signature:  Date:

Joint Signature:

Name:

Address:

City, State, Zip:

Phone Number:

## Congratulations!

You had to sign your name a few times...but submitting these forms completes your switch to a truly better banking experience. We can't wait to show you the difference a local partner makes.

Welcome to Pendleton Community Bank!